



NQUTHU MUNICIPALITY

Private Bag X5521, Nquthu, 3135

Tel: +27(0) 34 271 6100, Fax: +27(0) 271 6111

03 SEPTEMBER 2020

MRS. NZ MBONGWA
81/10 DUBE STREET
NQUTHU
3135

Dear Mrs. Mbongwa

APPOINTMENT TO ACT: POSITION OF THE CHIEF FINANCIAL OFFICER

We refer to the above mentioned matter.

We are pleased to inform you that in the Council meeting that was held on the 02nd of September 2020, the Council of Nquthu Municipality resolved to appoint you to act in the position of the Chief Financial Officer.

Your appointment is for the period of three (3) months from the 04th of September 2020 until the 03rd of December 2020. The acting appointment does not guarantee a permanent appointment to the position of the Chief Financial Officer.

You will report to the Acting Municipal Manager in respect of the acting Chief Financial Officer.

You are expected to resume duties at 07h30 on the 04th of September 2020.

In addition to your normal month salary you will receive an amount of R 50 448.80 per month as an acting allowance.

Yours faithfully,

SB MTHEMBU
ACTING MUNICIPAL MANAGER