



**NQUTHU MUNICIPALITY**  
Private Bag X5521, Nquthu, 3135  
Tel: +27(0) 34 271 6100, Fax: +27(0) 271 6111

03 SEPTEMBER 2020

MR. SB MTHEMBU  
40 CHANDLER CRESENT  
WOODLANDS  
DURBAN 4004

Dear Mr. Mthembu

**APPOINTMENT TO ACT: POSITION OF THE MUNICIPAL MANAGER**

We refer to the above mentioned matter.

We are pleased to inform you that in the Council meeting that was held on the 02<sup>nd</sup> of September 2020, the Council of Nquthu Municipality resolved to appoint you to act in the position of the Municipal Manager.

Your appointment is for the period of three (3) months from the 04<sup>th</sup> of September 2020 until the 03<sup>rd</sup> of December 2020. The acting appointment does not guarantee a permanent appointment to the position of the Municipal Manager.

You will report to the Mayor in respect of the acting Municipal Manager.

You are expected to resume duties at 07h30 on the 04<sup>th</sup> of September 2020.

Your acting allowance will be the amount of R 1,067,587.00 per annum as per upper limits, as contained in the notice 380 of 2016, of total remuneration packages payable to Municipal Managers

Yours faithfully,

IL SHABALALA  
THE MAYOR